



DONALD L. WOLFE, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE

REFER TO FILE: **AS-0**
001379
Amendment 1

November 21, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

COUNTYWIDE SMART GARDENING PROGRAM
ALL SUPERVISORIAL DISTRICTS
3 VOTES

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find the project exempt from the provisions of the California Environmental Quality Act (CEQA).
2. Approve an amendment to Contract No. 001379 for Countywide Smart Gardening Program to enable this contract to continue service up to a maximum of six months starting December 20, 2006, while Public Works completes the solicitation process for a replacement contract.
3. Authorize Public Works to encumber up to \$159,000 for this contract. Funds are available in Public Works' 2006-07 Solid Waste Management Fund.
4. Authorize the Director of Public Works to execute the amendment upon proper execution by the contractor and approval as to form by County Counsel.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On October 21, 2003, Item 26, your Board approved Contract No. 001379 to BioContractors, Inc., with an initial 24-month period with one 1-year renewal option beginning October 21, 2003. The contract allows the Director to extend an additional 60 days as long as there is no impact on the scope of work or cost. On July 25, 2006, Public Works notified the contractor for the contract's 60-day extension. As a result, the contract will now expire on December 19, 2006.

The purpose of this action is to continue this service, beginning December 20, 2006, for up to six months, while Public Works completes the solicitation process for a new contract. The work to be performed will consist of maintaining the existing demonstration centers, conducting community events, implementing a public outreach plan, and preparing and submitting monthly reports. The current contractor is willing to provide these services at the prices established in the current contract's schedule of prices.

The preparation of solicitations began several months ago; however, during this preparatory period, Public Works conducted a comprehensive review of the existing program to identify how it could be improved to serve the community more effectively. This review included an assessment of the existing demonstration centers and identified a number of recommended improvements, including the restoration and replacement of several centers, which Public Works seeks to include as part of the new contract's scope of work. Prior to doing so, plans and construction specifications for these centers must be developed, approval from the appropriate agencies obtained, and available funding identified. As a result, Public Works requests that a six-month extension of the existing contract be granted to complete these tasks. When proposals have been received and evaluated, Public Works will recommend contract award for provision of this service.

Implementation of Strategic Plan Goals

This recommended action is consistent with the County Strategic Plan Goal of Service Excellence since this program will continue to provide County residents with information, which they can reduce the amount of yard waste currently disposed of in the County, thereby protecting the environment and improving the quality of life in the County.

FISCAL IMPACT/FINANCING

There will be no impact on net County costs. The total cost for the six-month extension is estimated to be \$159,000. Total annual expenditures for this service, however, will not exceed the contract amount approved by your Board, and no services will be ordered without the funding authorization of Public Works' Financial Management Branch. Funds are available in Public Works' 2006-07 Solid Waste Management Fund.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Public Works has evaluated and determined that the Living Wage Program (Los Angeles County Code Chapter 2.201) does not apply to this recommended contract, which is for services required on a part-time and intermittent basis; hence, this contract is not a Proposition A contract (Los Angeles County Code Chapter 2.121).

The amendment, which is substantially reflected in the enclosed form will continue the contract's current terms, specifications, and conditions. The amendment will be executed by the Director in accordance with your Board's authorization only upon proper execution by the contractor and approval as to form by County Counsel.

ENVIRONMENTAL DOCUMENTATION

This service is categorically exempt from CEQA as specified in Section 15308 of the State CEQA guidelines.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of this amendment will continue the current contract services.

The Honorable Board of Supervisors
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CONCLUSION

One adopted copy of this letter is requested.

Respectfully submitted,

DONALD L. WOLFE
Director of Public Works

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Enc.

cc: Chief Administrative Office
County Counsel